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Minutes of DPS Board of Elevator Examiners **Wednesday January 22, 2014**

Time: 9:15 am

Location: 365 East Street, Tewksbury, MA/Conference Room

Meeting of the Board of Elevator Examiners

This meeting was held in accordance with G. L. c. 30A, §§ 18 - 25 the MA Open Meeting Law

The meeting was called to order by Patrick Coyle and attendees were announced.

Attendees:

Patrick Coyle, Chairman

George Ramian, Member/Elevator Supervisor

Lenny Chase/Member/Elevator Supervisor

George Dahlquist, Member/Elevator Supervisor

Ed Sandell/Member/Elevator Supervisor/Via Skype

Pam Hodge, Clerk of Record

Also in Attendance:

Walter Zalenski, Chief of Elevator Inspectors

Deirdre Ann Hosler, Deputy General Counsel

Absentees:

Paul Keyes

Minutes: January 8, 2014 minutes were reviewed: George Ramian made a motion to accept the minutes of the last meeting as read, and Lenny Chase second the motion. Chair asks if any further discussion on the motion. No further discussion, chair calls for a vote; all in favor, Lenny Chase (I), George Ramian (I), Ed Sandell (I), George Dahlquist (I) Patrick Coyle (I), Accepted. (Unanimous) (5-0).

Deirdre asks; Mr. Chairman can we state for the record that Ed Sandell has joined the meetings via Skype. Chairman concurs that Mr. Sandell has joined the meeting via Skype by the computer.

New Business: Chair said I like to bring up a matter, this is relative to the Elevator License Examination, I sent a letter to Legal Friday or Saturday and just before Deputy Counsel said she'd be at the meeting and ask if there was anything she can look up and I said yes. Chair proceeded as I read and interpret Massachusetts General Law Chapter 143 Section 71c (1), it is in my opinion that certain sections of the law are not being adhere to, and I quote "The Board shall subject applicant to a written examination and to such practical tests as it may deem necessary and, if found by the Board to be qualified, the applicant shall be granted a license as an elevator constructor, maintenance man and repairman". These procedures, in part, are not being followed and elevator examinations are being review and approved by personnel that are not qualified and not members of the Board. Elevator license examinations are given in two parts based on two different codes. As has been past practice, applicants must score 70% on each part of the examination to qualify for an elevator license. After reviewing some past examinations it appears that an average of both tests is taken and perhaps a license issued on this average. I have no way of accessing the D. P. S. database to find out if this is the situation. I sincerely hope that no license was issued under this average procedure. The Board must take back all of its duties as mandated by Law. Chair would like to see the Board start to correct the examinations and hopefully on the same day as the exam is given and time permitting and get the results to the Department of Public Safety, whether they pass or failed, and be posted as fast as possible. Chair said some people are losing jobs over this because of the time factor, between taken the test and getting their results. It's a lengthily process. I said my peace, anybody want to discuss their opinion. Ed Sandell said there's no reason once we have the computer and software we can't correct on the spot. Pat said that's correct but what I'm purposing to do because we have an exam next month is that we go back to the old way, we'll manually correct them. One person corrects it another reviews it, that way it's on the up and up. Board members agree. Walter said he's been in discussion with the Engineering Department and the lap top is available, but were trying to get the software for the scantron for the laptop and that seems to be what's holding everything up. Chief said he'll put it on his top priority list to get it done. Pat said in the interim till we get the scantron we will correct them (if it's ok with the Board) on the day of the examination, and then I will email them to the Chief of Elevator Inspectors, and it's going to be his (the Chief) job to get them posted on the internet. Deirdre said with just a handful of applicants we can just send them a letter that they passed or email. Dahlquist said we never did that before. They had to wait to when it was posted on line. Maria Pereira would give them a number, and then they would go on line and use that number to see their results. They weren't even aloud to call. Deputy Counsel asks why, and Dahlquist said that's the way Mark Mooney had set it up. Deirdre said she just wonders what the rational was for that. Pat said if they passed why don't we send them there license & if they failed we send them a letter that they can reapply. Deirdre asks do you see any administrative problem with that. Chief Zalensky said the only administrative problem with that is sending out the letters, perhaps the B. E. E. can come up with a form letter. Chair said if its okay I'll set up a couple of form letters and send to Legal for her review. You can correct them; it will be basically what we want it to say. Deirdre ask does the license units have to have scantron to issue a license. Chief said no. Deirdre then said I suggest one or two things; we can send out a letter immediately saying that your license will be forthcoming in a couple of weeks but you passed, or you can wait until the license is issued and you can send out the license & letter together. But you'd have to coordinate that, is that difficult to coordinate. Chief said that would have to be coordinated with the licensing unit through Guy Licciardi. Deirdre asks I think we want to make it as easy as possible to notify these people of there license. Also does the Board want to take the additional step to notify applicants that they passed the test before they get there license, if so you'll need to do it in a timely fashion, or we'll have to go back to the old ways. Chair said as Deputy Counsel said we can eliminate the need of a letter, it's too time consuming, they want to see the actual physical license, we can correct as a Board, get the results to the Chief of Elevator Inspectors, it will be his responsibility to get them posted. Deirdre said and gets it to the license unit so licenses will be issued. Chair would like to entertain a motion that the Board corrects all examinations on either the day or very close to the day of the exam and take the results whether they passed or failed and send to Chief Zalensky to have posted on the internet and send to licensing. I Lenny concur with that said am making the motion. Chair replies a motion has been made by Mr. Chase and second by Mr. Dahlquist that the Board from now on corrects all Elevator License Examination immediately or very shortly after the examination, sends it to the Chief of Elevator Inspectors to be posted on internet and sent to licensing. George Dahlquist seconds the motion. All in favor (unanimous) (5-0), Chair ask any further discussion on the motion, members reply no, Chair does a roll call; Lenny (I), Ramian (I), Dahlquist (I), Sandell (I), Pat (I) Accepted (5-0) so ordered. Chair then asks of any other new business to be brought up to the Board, all reply no. Chair then said because of a previously scheduled medical appointment I have to leave shortly. Does the Board want to continue with the examination preparation or do you want to suspend the meeting at this time. Lenny Chase said I think we will suspend the meeting at this time because of other schedule things. At 9:50am Lenny Chase made a motion to adjourn the regular business meeting and George Ramian second the motion. Chair did a role call all in favor Lenny (I), Dahlquist (I), Ramian (I), Sandell (I), Pat (I). All I n favor (5-0)

Next meeting of the B. E. E. is February 12, 2014

- Adjourned: 10:55 A.M.

Prepared By P. Hodge/Clerk of Record